

APPENDIX: GUIDELINES FOR NORWEGIAN LANGUAGE PLAN

Information regarding Norwegian language plan for participants in Norwegian language and social science instruction

About your Norwegian language plan

- You and the municipality shall jointly create a Norwegian language plan for your participation in Norwegian language and social science instruction. The instruction you receive shall contribute to you obtaining good Norwegian language skills, knowledge of Norwegian society and that you have achieved a lasting attachment to the labour market.

Norwegian language goal

- Participants in Norwegian language instruction shall achieve a minimum level of Norwegian language skills. The municipality and county council shall ensure the provision of instruction so that the participant achieves the minimum level. The minimum level constitutes the participant's Norwegian language goal.

Time limits and scope of instruction

- Individuals with a residence permit entailing a right and duty to participate in Norwegian language and social science instruction applies until the participant has achieved a minimum level of Norwegian language skills, i.e., the participant's Norwegian language goal. However, the instruction cannot exceed a duration of three years with the addition of approved leaves of absence.
- A participant who has previously completed education at the upper secondary school level or higher, does not have a right or duty to undergo instruction for a duration exceeding 18 months with the addition of approved leaves of absence.
- For participants with a duty to participate in Norwegian language and social science instruction, the participant's instruction duty applies until the participant has achieved a minimum level in Norwegian language (the participant's Norwegian goal) or completed 300 hours of Norwegian language instruction.
- Instruction in social science shall be provided in a language that the participant understands. The instruction shall be provided within one year after the right and duty took effect. This does not apply where the county council is responsible for instruction in social science.

Absence and leaves of absence

You may apply to the municipality for permission to be absent from Norwegian language and social science instruction. (Separate provisions are established in acts and regulations. See imdi.no)

Suspension of instruction

- The municipality may temporarily suspend or permanently discontinue instruction for a participant where there are objective reasons for doing so in the individual circumstances. Circumstances that may give rise to a suspension or discontinuation of instruction include absence, conduct that may harm the participant's or others' opportunities to complete the instruction or serious or long-term illness.

Examination

- Participants who have a resident permit that entails a right and duty to participate in Norwegian language and social science instruction have a duty to take final examinations in Norwegian language and social science.
- This duty does not apply to participants who are exempt. Participants may, upon application, be exempt from the duty to take an exam(s) and the municipality processes applications in accordance with acts and regulations.
- A final exam in social science is held within one year after the right and duty took effect. (This does not apply where the county council is responsible for social science instruction).
- The municipality shall ensure that participants who have a duty to take final exams in Norwegian language and social science, have the opportunity to take the exams.

Do you want to submit a complaint regarding your Norwegian language plan?

- You may submit a complaint regarding both your instruction and the content of your Norwegian language plan.

If you want to submit a complaint, you must:

- Submit a complaint no later than three weeks from you received a decision regarding the content of your Norwegian language plan
- Submit the complaint to the body in the municipality that has made the decision regarding your Norwegian language plan
- Write what your complaint concerns
- You must sign the complaint

A representative may also submit a complaint on your behalf. In order for someone to act as your representative and write a complaint on your behalf, you must have granted the individual in question written authorisation to do so. An authorisation must describe what your representative may do on your behalf. If you have a lawyer, no authorisation is required.

Where can you find more information regarding integration plans?

More information regarding integration plans is available in the Norwegian Introduction Act. The Act with circulars is available at www.imdi.no and at [Skills Norway's website](#).

Good luck with your training!